



# Rio Rico Medical & Fire District

822 Pendleton Dr. • Rio Rico • Arizona • 85648  
(520) 281-8421 • Fax (520) 281-7670 • [www.rioricomedicalandfire.org](http://www.rioricomedicalandfire.org)



NOGALES SUBURBAN FIRE DISTRICT HAS ENTERED AN INTERGOVERNMENTAL AGREEMENT WITH RIO RICO MEDICAL AND FIRE DISTRICT TO PROVIDE OPERATIONS AND MANAGEMENT SERVICES.

## MEETING MINUTES

The Fire Board of the Nogales Suburban Fire District met in regular session on September 19, 2024 at 5:30 p.m. The meeting was held at Nogales Suburban Fire District station #2, 80 Old Tucson Rd., Nogales, AZ.

1. CALL MEETING TO ORDER
  - Meeting is being recorded
  - Meeting called to order at 5:41 p.m. by Armando Castillo
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF BOARD MEMBERS
  - Present: Armando Castillo, Dora Madrid and David Valenzuela
4. CALL TO THE PUBLIC
  - None
5. CONSENT AGENDA
  - a. Approval of minutes
    - i. Regular Session of July 25, 2024
      - Motion to approve the minutes of July 25, 2024 made by Dora Madrid, second by David Valenzuela
      - Motion passed unanimously by verbal vote
6. REPORTS AND CORRESPONDENCE:
  - a. Fire Chief's report
    - Fire Chief power point report presented by Chief Amezaga. Copy of report on file and posted on the website
  - b. Fire Board Report
    - None
  - c. Financial Report
    - i. Presentation of Financial Reports up to August 2024.
      - Financial Reports presented by Ana Holman
7. OLD BUSINESS: This is a continuation of previous discussion during last meeting.
  - a. Discussion, review, update and possible action re: Consolidation of NSFD and RRMFD
    - NSFD annexation completed
    - River Road Annexation being processed
    - Spoke with Jeff Matura regarding consolidation and processing of paperwork for consolidation
8. NEW BUSINESS:
  - a. Discussion and possible action re: Approval of financial report as of August 2024.



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- Motion to approve the financial report of August 2024 made by Dora Madrid, second by David Valenzuela
  - Motion passed unanimously by verbal vote
  - b. Discussion and possible action re: Approval of Beach Fleischman FY23-24 Audit Engagement Letter for an estimated fee, excluding expenses, of \$13,000
    - Jeong Lizardi has been bought out by Beach Fleischman
    - Ana Holman noted Beach Fleischman does not normally do annual reports therefore, quoted an amount up to \$13,000. Recommends staying with Beach Fleischman as it will make paperwork for the consolidation much smoother.
    - Motion to approve Beach Fleischman FY23-24 Annual Financial Review for the estimated fees excluding expenses up to \$13,000 made by Dora Madrid, second by David Valenzuela
    - Motion passed unanimously by verbal vote
  - c. Discussion and possible action re: Legal review of contract lease by the landowners of NSFD stations
    - Chief Amezaga noted it is rather strange NSFD never bought the land the stations are located on; current documentation appears to have a 50 year lease. Stations owned but the land the stations are built on is leased. Requesting board approval to allow him to research and proceed with working on the legal review of the lease contract
    - Motion to approve the legal review of contract lease by the landowners of the NSFD stations made by Dora Madrid, second by David Valenzuela
    - Motion passed unanimously by verbal vote
  - d. Discussion, update and possible action re: Board Member vacancies
    - Ana Holman noted due to no candidates for election, Board members will need to be appointed at the November meeting to fill positions
  - e. Discussion and possible action re: Executive Session – The Fire Board may vote to go into Executive Session pursuant to A.R.S. 38-431.03(A0(3) for legal advice regarding County Treasurer
    - i. Note: Executive Sessions are confidential pursuant to A.R.S. section 38-431.03(C) anything discussed within Executive Session is to remain within Executive Session
    - ii. Note: No Action is taken during an Executive Session. Any action taken by the Board will take place during an open meeting
      - Items e. i. and ii. read to Board members
      - Entered Executive Session at 6:33 p.m.
      - Returned from Executive Session at 6:49
  - f. Discussion, update and possible action re: Santa Cruz County Treasurer investigation and situation
    - Motion to approve signing of the Tolling Agreements regarding the Santa Cruz County investigation naming Santa Cruz County, Liz Gutfahr and State of Arizona made by Dora Madrid, second by David Valenzuela
    - Motion passed unanimously by verbal vote
9. FUTURE MEETING AGENDA ITEMS
- a. Next Board Meeting – November 21, 2024 at 5:30 p.m.
    - Tentative date may be changed due to Thanksgiving



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## 10. ADJOURNMENT

- Motion to adjourn made by Dora Madrid, second by David Valenzuela
- Motion passed unanimously by verbal vote
- Meeting adjourned at 6:54 p.m.

Dated this 18<sup>th</sup> day of November , 2024.  
**Nogales Suburban Fire District Board**

Dora Madrid,  Clerk of the Board