



MEETING MINUTES

The Fire Board of the Rio Rico Medical and Fire District (RRMFD) met in regular session on Wednesday, August 27, 2025 at 5:30 p.m. The meeting was held at Rio Rico Medical and Fire District administrative office, 822 Pendleton Drive, Rio Rico, AZ.

1. CALL MEETING TO ORDER

- Meeting called to order at 5:34 p.m. by Henry Thysell

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF BOARD MEMBERS

Present: Brad Beach, Michael Carlson and Henry Thysell

Absent: Frank Bejarano and Dora Urias

4. CALL TO THE PUBLIC

- None

5. CONSENT AGENDA

a. Approval of minutes

i. Nogales Suburban Regular Session of July 24, 2025, RRMFD Regular Session of July 30, 2025 and Public Hearing and Special Meeting of July 31, 2025

- Michael Carlson asked NSFD Board Member Dora Madrid if their minutes were as written to which she replied yes
- Motion to approve the minutes of the Nogales Suburban Regular Session of July 24, 2025, the RRMFD Regular Session of July 30, 2025 and the Public Hearing and Special Meeting of July 31, 2025 made by Michael Carrlson, second by Brad Beach
- Motion passed unanimously by verbal vote

6. REPORTS AND CORRESPONDENCE: The governing body may propose, discuss, deliberate, or take legal action on this matter unless that specific matter is identified on the agenda. Therefore, action taken as a result of a report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

a. Correspondence

- Email received from Kerri Munoz, Gear Up Director, on behalf of Santa Cruz County School Superintendent Maya Donnelly expressing their thanks to RRMFD and personnel for their generous support and hospitality during the Healthcare Career Camp.
- Letter received from Ms. Price thanking Adriane Demotica, Ludolfo Cota, Linda Annette Kelly and Fabian Winters for their care and attention during her ambulance ride to Tucson stating it was a God send to be in such capable, caring hands.
- Email received from Michael Carlson thanking the Captains for the superb CPR training class. As a community member he is thankful for the expertise and opportunity to learn; as a Board member he is exceptionally proud not only of their abilities but for their commitment to the community.

b. Fire Chief's Report

- Report presented by Fire Chief Adam Amezaga. Copy of report on file and posted on the website
 - Michael Carlson asked in regards to the increase in ALS calls, although overall call volume is decreasing, and the impact on billing and Paramedic coverage.
 - Chief Amezaga thanked and honored the present NSFD Board members, Dora Madrid and Armando Castillo for their dedication and years of service on the NSFD Board and presented each member a plaque. Dora Madrid stated it has been a pleasure and honor to represent, meet new people and have new experiences. Thankful for the opportunity. Armando Castillo thanked everyone stating it has been a pleasure serving and he's very happy NSFD has landed with RRMFD. Everywhere he has gone within the state, RRMFD has always been a #1 class organization due to the leadership and professional team.
- c. Fire Marshal Report
- Report presented by Fire Marshal Cluff. Copy of report on file.
- d. Fire Board Member Report
- Brad Beach impressed with the amount of training and retraining – preparedness and professionalism on calls. Has been going once a week to check on the tower and has seen the academy students and also the firefighters using the weight room!
 - Michael Carlson encouraged everyone to take the CPR class. Did a ride along with Tubac Fire and will be going on one with RRMFD and provide a write up of the experience. From prior ride alongs in the past, did notice the level of organization and professionalism of RRMFD stands out.
 - Henry Thysell complimented Chief Amezaga on the consolidation meeting and congratulated and thanked the NSFD Board members.
- e. Financial Report
- i. Presentation of Financial Reports of July 2025
- Reports presented by Ana Holman. Copy of report on file.
 - Jeff Matura suggested leaving funds in the Warrant account (currently \$75,800); Michael Carlson suggested between \$25,000 and \$50,000. Staff will be meeting with Jeff Matura August 28, 2025
 - Ana Holman thanked the Board for approving the investment of funds – received almost \$10,000 in interest.
 - Michael Carlson thanked Ana Holman for all her work for the consolidation of NSFD and RRMFD
 - Ana Holman noted the HR Generalist resigned last week and the position will not be filled

7. OLD BUSINESS

8. NEW BUSINESS

- a. Discussion and possible action re: Approval of financial reports for July 2025.
- Motion to approve financial reports for July 2025 made by Michael Carlson, second by Brad Beach
 - Motion passed unanimously by verbal vote
- b. Discussion and possible action re: Approval to diversify investments in the local government investment pool to include AA rating accounts
- Michael Carlson noted the funds moved from the county and placed in the LGIP accounts were originally to be invested in AAA rated accounts; however, due to volatility would like to request diversification of investments to include AA rating accounts. LGIP funds are liquid and can be moved at any time
 - Motion to approve to diversify investments in the local government investment pool to include AA rated accounts made by Brad Beach, second by Henry Thysell
 - Motion passed unanimously by verbal vote

9. FUTURE MEETING AGENDA ITEMS

a. Next Board Meeting September 24, 2025

- Chief Amezaga requested the meeting be changed due to a training he is attending on September 24th and 25th.
- Motion to approve changing the September Board meeting to Tuesday, September 23, 2025 at 5:30 p.m. made by Michael Carlson, second by Brad Beach
- Motion passed unanimously by verbal vote
- Brad Beach requested to have an agenda item next meeting regarding a stipend for HR extra duties

10. ADJOURNMENT

- Meeting adjourned at 6:53 p.m.

Dated this 23RD day of SEPTEMBER, 2025.
Rio Rico Medical & Fire District Elected Official

Michael Carlson,  Clerk of the Board