



MEETING MINUTES

The Fire Board of the Rio Rico Medical and Fire District (RRMFD) met in regular session on Wednesday, September 28, 2022 at 5:30 p.m. The meeting was held at Rio Rico Medical and Fire District administrative office, 822 Pendleton Drive, Rio Rico, AZ.

1. CALL MEETING TO ORDER

- Meeting is being recorded
- Meeting called to order by Dean Davis at 5:31 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF BOARD MEMBERS

- Present: Dora Urias, Dean Davis and Brad Beach
- Absent: Michael Carlson and Frank Bejarano

4. CALL TO THE PUBLIC

- None

5. CONSENT AGENDA

a. Approval of minutes

i. Regular Session of August 31, 2022 and the Special Session September 13, 2022.

- Motion to approve minutes of the August 31, 2022 & Special Session of September 13, 2022 made by Brad Beach, second by Dora Urias
- Motion passed unanimously by verbal vote

6. REPORTS AND CORRESPONDENCE:

a. Correspondence

- Letter received from patient thanking RRMFD for the great care received following her accident and for keeping her dog overnight! Reserves Esai Tapia and Albert Ibarra Jr. were on the call
- Chief Amezaga presented challenge coins to the Board Members. In the fire service these represent teamwork. George Cluff presented the history of the challenge coins which started with the military.

b. Engine 520 Push-in Ceremony

- Chief Amezaga noted this is part of the Fire Service history although RRMFD has never had one, would like to start making this a tradition. DC Urbanski gave a brief history of the "Push-In" and acknowledged the teamwork to bring this purchase to fruition. Engine pushed in to the bay by Board Members and staff.

c. Fire Chief's report

i. Emergency calls summary

- Total calls: 247 IFT's 101 EMS/911 80 Fires 3 Others 63
- Mutual Aid Calls: 27 NFD 7 NSFD 13 Tubac 7

ii. Operational

1. Equipment, vehicle, station

- Apparatus report submitted by Frank Granados –
- Roof work – Station 3 completed; work continues at Station 2-rotted wood replaced

2. Training

- Fire Rescue Shift Training September 6th
- Vector Solutions September 6th
- Del Campo "Big Box" Drill September 12th through 16th

- 8 Step Hazardous Material Training September 20th through 29th
- Fire Truck Pump Training September 27th
- Treat and Refer Training September 28th
- Stihl Chainsaw Training September 30th

3. Operations

- PSPRS Local Board Meeting - Approval of fulltime FF Luis Moreno for participation in PSPRS; Refund of over contributions; Cancer insurance claims currently are taxed, during the next four years, employee will pay taxes on District contribution for insurance to reduce percentage of taxes they will be responsible for paying (prorated over four years to become zero)

4. Personnel

- Del Campo Drill September 12th thru 16th; 12-15 instructors (NFD, Tubac, RRMFD); new elements added; 4 different evolutions; hose management (nozzle forward) and team integrity. Regional collaboration
- 911 Memorial participation at San Cayetano and Calabasas Schools and the Port of Entry

d. Fire Marshal Report

- Annual Pancake Breakfast event for Safety Day Saturday October 22nd
- Trunk or Treat for Halloween Monday October 31st
- NFIRS good through July 2022, few still outstanding for August
- Attended 12 webinars/trainings – SAFMA meeting finalized food truck stickers-allows checked food trucks to participate throughout the state which have participating agencies
- No burn permits issued
- 6 plan reviews/inspections done
- 10 Fire calls
- Car show at Garrett's Shopping Center October 29th

e. Fire Board Member Report

- Dean Davis noted the sign at Station 1 is being worked on and coming along!

f. Financial Report

i. Presentation of Financial Reports up to August 31, 2022

- Presented by Ana Holman
- Teamed up with Mariposa Community Health Center and will be receiving \$10,000 for the Narcan overdose project – Safe Stations (SOS)
- Training expense – two employees taking the paramedic class
- Employee expense higher than last year due to increases to employees and minimal staffing causing additional overtime. DC Urbanski and Chief Amezaga working on promoting part time to full time.
- PSPRS Tier 1 & 2 overpayment refunds were processed to their accounts today
- Financial Audit is in process
- Extrication equipment has been received (Governor Highway Safety Grant)
- Board Policy to be reviewed in October
- Financial Policy to be reviewed in November
- Possible change to reviews from annually to every two years

7. OLD BUSINESS

a. None

8. NEW BUSINESS

a. Discussion and possible action re: Approval of financial reports for August 2022.

- Motion to approve financial report for August 2022 made by Brad Beach, second by Dora Urias
- Motion passed unanimously by verbal vote

b. Discussion and possible action re: Revising previously approved motion to purchase the audio-video equipment for Station 2 in the amount of \$55,160.35 plus a 10% variance from proceeds of Proposition 207, remainder to come out of the capital reserve account which will be reimbursed upon the next installment of Proposition 207, Smart and Safe to read \$62,391.08 plus a 10% variance from proceeds of Proposition 207,

remainder to come of the capital reserve account which will be reimbursed upon the next installment from Proposition 207, Smart and Safe due to a change in the original order quote

- Chief Amezaga noted the first portion of the paragraph was approved initially; product is no longer available; additional product has a two year wait; switched vendors for equipment and inflation is up causing the additional cost
 - Motion to approve the Smart and Safe to read \$62,391.08 plus a 10% variance from proceeds of Proposition 207, remainder to come of the capital reserve account which will be reimbursed upon the next installment from Proposition 207, Smart and Safe due to the change in the original order quote made by Dora Urias, second by Brad Beach
 - Motion passed unanimously by verbal vote
- c. Discussion and possible action re: Burn Tower Training Facility for Station 2 per proposal
- Chief Amezaga addressed the board stating he's been looking into; has had meetings with all shifts who agree training is the number one asset for the District; with academies and addition of BC of Training need to update our facility to include a burn facility. City of Nogales has a very small Class A unit and RRMFD has a burn prop trailer which uses propane. Nearest full scale facility would be Tucson Fire or Northwest Fire – cost is extremely high, \$5,000 or more for use of facility. Would like to see RRMFD continue to move forward with growing the District which would require Board approval to allow him to pursue this avenue with purchase of facility utilizing the bond capacity (1.6 million available). Timeline would include communication with Mike LaValle of Stifel regarding bond utilization and retention of attorney for paperwork regarding bond. Sight has been approved; some infrastructure will be required; proposed facility would be epicenter of training.
 - Dean Davis questioned applicable taxes; liability and area security, consider fencing area; Brad Beach questioned if we would consider renting the facility.
 - Chief Amezaga noted we probably would not rent the facility; requires certification every five years at an approximate cost of \$2,400; possibly could offer an annual membership to other departments for use of facility (\$2,500) to cover recertification fees and incidentals; tower facility life is 45 + years
 - Motion to allow Chief Amezaga to pursue more information and pricing regarding the burn tower training facility for Station 2 made by Dean Davis, second by Dora Urias
 - Motion passed unanimously by verbal vote

9. FUTURE MEETING AGENDA ITEMS

- a. Next Board Meeting October 26, 2022 5:30 p.m.

10. ADJOURNMENT

- Motion to adjourn made by Dean Davis, second by Dora Urias
- Motion passed unanimously by verbal vote
- Meeting adjourned at 7:01 p.m.

Dated this 26th day of October, 2022.

Rio Rico Medical & Fire District Elected Official

Michael Carlson,  Clerk of the Board

