



MEETING MINUTES

The Fire Board of the Rio Rico Medical and Fire District (RRMFD) met in regular session on Wednesday, March 30, 2022 at 5:30 p.m. The meeting was held at Rio Rico Medical and Fire District administrative office, 822 Pendleton Drive, Rio Rico, AZ.

1. CALL MEETING TO ORDER

- Meeting is being recorded
- Meeting called to order at 5:32 p.m. by Michael Carlson

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF BOARD MEMBERS

- Present: Frank Bejarano and Michael Carlson
- Present remotely: Brad Bead
- Absent: Dean Davis and Dora Urias

4. CALL TO THE PUBLIC

- None

5. CONSENT AGENDA

a. Approval of minutes

i. Regular Session of February 23, 2022.

- Motion to approve minutes of February 23, 2022 made by Frank Bejarano, second by Brad Beach
- Motion passed unanimously by verbal vote

6. REPORTS AND CORRESPONDENCE:

- #### a. Badge Pinning: Reserve Firefighter Daniel Romero promoted to Full Time. Captains Ibarra, Manjarrez and A. Sanchez spoke briefly on Daniel Romero's attributes and accomplishments
- #### b. Correspondence - FireBucket Bob Brooks email requesting District patch for his Guinness Book of Records display for the museum in Oregon
- #### c. Fire Chief's Report
- ##### i. Emergency calls summary:
- Total Calls: 235 91 EMS 86 IFTs 9 Fires 49 Others
 - Mutual Aid: NSFD 15, Patagonia Fire 1, Tubac 7. Received Aid – Tubac 2
- ##### ii. Operational
- #### 1. Equipment, vehicle, station
- Pump testing E523 and E524 – Both units passed
 - Station 2 parking lot painted
- #### 2. Training
- Tuesday - Fire Rescue Drills March 1st, 8th, 15th, 22nd & 29th
 - Leadership Class for Company Officers March 14th and 19th
 - Blue Card Certification March 9th & 10th – Captains Sheldon, Fielder and Sanchez
 - Wildland Academy in Prescott March 11th through 16th – Engine Boss Victor Azukas
 - Wildland Pack Tests March 3rd, 7th, 21st, 23rd, 25th, 28th & 31st
 - Extrication training March 24th & 26th – utilized in recent motor vehicle accident
 - CPR classes to begin monthly – held on Saturday for First Aid/CPR at a cost of \$65 information will be posted on website

- Girl Scouts had a CPR class March 5th
 - EMS Training – Soulistic Hospice Care Presentation March 21st, 22nd and 25th
 - EMT Academy – Skills day at Station 2 March 9th Ride alongs started March 18th 16 cadets, 8 from Nogales Fire, 6 from RRMFD and 2 from Tubac. Upon completion will begin Fire Academy.
3. Operations
- Sonoita Fire requested coverage for personnel to attend funeral March 19th
4. Personnel
- Employee Appreciation Day lunches held March 29th, 30th & April 1st
 - Wildland Assignment – Presumido Peak Fire – Engine Boss Victor Azukas. Firefighters Ugarte and Saenz
5. Legislative Update –
- Labor meeting regarding SCR 1049. Chief Amezaga and Michael Carlson met with Representative Gabaldon who was receptive and understanding but hesitant in adding more taxes to the public especially during election year. Public education regarding 1/10 of one cent for EMS and Fire Response
 - Medicare funding possibly being taken away. Contacting Senators requesting support
6. COVID-19 Update
- One individual had COVID
- d. Fire Marshal Report
- NFIRS good thru January 2022
 - COVID 19 NFIRS special report good though December 2021
 - Attended 6 seminars/webinars
 - Safety Officer and Arson (investigator and inspection) classes request put in to be in Southern Arizona
 - Food Cart Inspections – annual standardized inspections statewide
 - 7 Plan Reviews/Inspections
 - Meeting with County Health Department regarding use of 2018 Code to meet state. Currently using 2012
 - 6 Burn Permits Issued
 - 11 Fire Calls
 - RRMFD participated in the Read Across America at Calabasas School March 1st, 3rd and 4th. Firefighters Nido, H. Saavedra, R. Saavedra and Levario
 - Neighbors Public Safety Service utilized to send out community alerts
 - Parent Resource Night at RRHS – RRMFD represented by Firefighters Acedo, R. Saavedra and Alvarez
- e. Fire Board Report
- None
- f. Financial Report
- i. Presentation of Financial Reports up to February 28, 2022
- Reports presented by Ana Holman
 - \$191,000 received February 24th from the CARES Act – largest received and last of CARES act funding. Total received from 2020 to the present through the CARES act \$314,666.72
 - Previously contracted with new propane company under a two year contract at a rate of \$2.20/gallon
 - RRMFD Annual Property Assessment increased from \$79,935,145 to \$83,762,240 – 4.78% Growth Tax Revenue of \$122,467 at current rate of 3.2%
 - NSFD Annual Property Assessment increased from \$10,543,207 to \$10,588,869 - .43% Growth Tax Revenue of \$1,484 at current rate of 3.25%
 - NSFD FDAT will be reduced due to SCC miscalculating this amount in the past – expected decrease of \$20,000
 - Securis – Worker’s Comp Insurance will have a rate increase and assessment fee. No longer accepting COVID related claims; cancer bill will create an additional expense
 - Chief Amezaga noted funding may be available through the county to help offset increases

- BeachFleischman will be increasing rate. Will be looking for bids
- RRMFD Board Election Year – Brad Beach, Frank Bejarano and Michael Carlson will be up for election. 28 days to collect signatures, June 13th begins collection of signatures; deadline is July 11, 2022, minimum 40 signatures, maximum 250 signatures

7. OLD BUSINESS

- Discussion, update and possible action re: Nogales City Annexation
 - City of Nogales has not officially filed
 - Chief Amezaga, Frank Bejarano and Michael Carlson met with Supervisor Rudy Molera
 - Discussion and ideas for public education, awareness and presentation to residents and businesses amongst Board
- Discussion and possible action re: Expansion of RRMFD CON Ambulance boundaries
 - Chief Amezaga spoke with Chief Horvath who has requested a rate increase and would prefer to pause on expansion until rate increase finalized. Will follow up with Chief Horvath at Chief Meeting April 14th
- Discussion, review and possible action re: Amended COVID 19 policy
 - Chief Amezaga noted “HR Generalist” will be removed from D and E and use only Fire Chief
 - Motion to approve amended COVID 19 Policy with “HR Generalist” removed from D and E made by Frank Bejarano, second by Brad Beach
 - Motion passed unanimously by verbal vote

8. NEW BUSINESS

- Discussion and possible action re: Approval of financial reports for February 2022.
 - Motion to approve financial reports for February 2022 made by Frank Bejarano, second by Brad Beach
 - Motion passed unanimously by verbal vote
- Discussion and possible action re: Noncriminal Justice User Agreement for Federal and State Access
 - Motion to approve Noncriminal Justice User Agreement for Federal and State Access made by Frank Bejarano, second by Brad Beach
 - Motion passed unanimously by verbal vote
- Discussion and possible action re: Memorandum of Understanding (MOU) Assistance to Firefighters Grant (AFG) Regional Grant Award Year 2021-Employee Cancer Screening & 10% match
 - Motion to approve MOU Assistance to Firefighters Grant (AFG) Regional Grant Award Year 2021-Employee Cancer Screening & 10% match made by Frank Bejarano, second by Brad Beach
 - Motion passed unanimously by verbal vote
- Discussion and possible action re: Personnel PPE and cancer risks
 - Tabled until next month
- Discussion and possible action re: Attendees for the 2022 AFCA/AFDA July 12-14, 2022, Glendale, Arizona
 - Michael Carlson declined - should he be elected, will have to attend in January for statutory training
 - Frank Bejarano and Brad Beach will attend
- Discussion and possible action re: Billing policy update
 - Financial Hardship guideline to process payments – currently have nothing in writing for a guideline
 - Document is a draft to work through – Michael Carlson will help with specifics regarding guideline
- Discussion and possible action re: Chief Amezaga’s annual evaluation
 - Frank Bejarano questioned why is it annually? Can it be every two years? Recommends every two years
 - Motion to amend Chief Amezaga’s contract from a one year evaluation to a two year evaluation, second by Brad Beach
 - Motion passed unanimously by verbal vote
- Discussion and possible action re: Approval of proposal and acceptance from Air & Sun Shade Products to replace two entrance Shade Sails at Station 3 in the amount of \$17,980.00 filed under insurance VFIS claim, paying only deductible amount of \$2,500.00
 - Motion to approve proposal and acceptance from Air & Sun Shade Products to replace two entrance Shade Sails at Station 3 in the amount of \$17,980.00 filed under insurance VFIS claim, paying only deductible amount of \$2,500.00 made by Brad Beach, second by Frank Bejarano

- Motion passed unanimously by verbal vote
- i. Discussion and possible action re: Purchase of a previously owned pickup truck for wildland to replace Excursion in an amount up to \$25,000 in addition to proceeds from sale of Excursion
 - Offer received for excursion of \$27,000 – front end work needed; \$1,000 deducted from \$27,000
 - 2012 Dodge Ram (similar to what we already have) one owner, 77,000 miles, good car fax, sending to Jim Click Dodge for check up. Radio and lights will be required (included in \$51,000), will have magnetic logos
 - Motion to purchase previously owned pickup truck for wildland to replace Excursion in an amount up to \$25,000 in addition to proceeds from sale of Excursion up to \$51,000 including all extras made by Brad Beach, second by Frank Bejarano
 - Motion passed unanimously by verbal vote
- j. Discussion and possible action re: Purchase of Refurbished Powerload Gurney as per proposal or up to \$11,000.00 –
 - Need 7th one for NSFD, cost of new gurney is \$22,000, can be purchased with CARES Act money
 - Motion to purchases refurbished Powerload Burney as per proposal or up to \$11,000 made by Frank Bejarano, second by Brad Beach
 - Motion passed unanimously by verbal vote

9. FUTURE MEETING AGENDA ITEMS

- a. Next Board Meeting April 27, 2022 5:30 p.m.
 - Annexation discussion
- b. Consider change of date to April 20, 2022 or format for the April Board Meeting
 - Chief Amezaga and Ana Holman will be attending the Ambulance Billing Conference.

April meeting will be moved for one time event to April 20, 2022 at 5:30 p.m.

10. ADJOURNMENT

- Motion to adjourn made by Michael Carlson, second by Frank Bejarano
- Motion passed unanimously by verbal vote
- Meeting adjourned at 7:38 p.m.

Dated this 20th day of APRIL, 2022.

Rio Rico Medical & Fire District Elected Official

Michael Carlson,  Clerk of the Board