



Rio Rico Medical & Fire District

822 Pendleton Dr. • Rio Rico • Arizona • 85648
(520) 281-8421 • Fax (520) 281-7670 • www.rioricomedicalandfire.org



NOGALES SUBURBAN FIRE DISTRICT HAS ENTERED AN INTERGOVERNMENTAL AGREEMENT WITH RIO RICO MEDICAL AND FIRE DISTRICT TO PROVIDE OPERATIONS AND MANAGEMENT SERVICES.

MEETING MINUTES

The Fire Board of the Nogales Suburban Fire District met in regular session on November 17, 2022 at 5:30 p.m. The meeting was held at Nogales Suburban Fire District station #2, 80 Old Tucson Rd. Nogales, AZ.

1. CALL MEETING TO ORDER
 - Meeting is being recorded
 - Meeting called to order by Armando Castillo at 5:34 p.m.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF BOARD MEMBERS
 - Present: Armando Castillo and David Valenzuela. Dora Madrid arrived at 5:48 p.m.
 - Absent: Dora Madrid – arrived at 5:48 p.m.
4. CALL TO THE PUBLIC
 - None
5. CONSENT AGENDA
 - a. Approval of minutes
 - i. Regular Session of September 15, 2022
 - Motion to approve the minutes of September 15, 2022 made by Armando Castillo, second by David Valenzuela.
 - Motion passed unanimously by verbal vote.
6. REPORTS AND CORRESPONDENCE:
 - Patient from Patagonia area treated by Station 4 brought in toys for the toy drive and treats for the firefighters to thank them for their service.
 - a. Fire Chief's report
 - i. Emergency calls summary
 - Total calls: 39 EMS 29 Fires 1 Others 9
 - ii. Operational
 1. Equipment, vehicle, station
 - Roof repairs completed at Station 4 (NSFD Station 1), Station 5 (NSFD Station 2) work will be done next.
 2. Training
 - Shift Trainings – EMS & Fire
 - Vector Solutions – online trainings
 - Del Campo Big Box Drill – 100 participants
 - Treat and Refer
 - Hazmat training
 - Chainsaw – use, repair, and cleaning



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3. Operations
 - Incident Safety Officer
 - Instructor 1041 Course
 - Blue Card Train the Trainer – attended by BC Renteria
 - Wiser Hazmat
 - EMS National Recertification+
 - Opioid awareness
 - Stroke EMS and Trial summit
 - Chief Meeting
 - 4 New employees coming on board
 - Ana attended HR Symposium
 - Extrication tool training
 - RRMFD Board approved building of a training tower
 - Santa Cruz Valley School District donated bleachers for new training facility
 - Halloween Trunk or Treat
 - b. Fire Marshal Report
 - No report this month
 - c. Fire Board Report
 - Armando Castillo and David Valenzuela attended the Pancake breakfast – commended the organization of the event and participants.
 - d. Financial Report
 - i. Presentation of Financial Reports up to October 2022.
 - Financial reports presented by Ana Holman
 - Tax revenue collection is slow
 - Proposition 310 did not pass
7. OLD BUSINESS: These are continuations of previous discussion during last meeting.
- a. Discussion and possible action re: Board Member Statutory Training
 - Armando Castillo will need to attend Statutory Training. Options for training: One Day in Phoenix, Dec. 2, 2022. AFDA Conference January 11-13, 2023 in Laughlin, NV. and AFDA Conference July, 2023 in Glendale, Az.
 - Armando Castillo will be registered for the Laughlin, NV. AFDA Conference
8. NEW BUSINESS
- a. Discussion and possible action re: Approval of financial report as of October 2022.
 - Motion to approve financial report as of October 2022 made by Dora Madrid, second by David Valenzuela
 - Motion passed unanimously by verbal vote
 - b. Discussion and possible action re: Approval to renew Property, Equipment, Auto, General Liability and Umbrella coverages with VFIS of Arizona for the annual amount of \$14,636.00
 - Cost of policy reduced from prior year
 - Motion to renew Property, Equipment, Auto, General Liability and Umbrella coverages with VFIS of Arizona for the annual amount of \$14,636.00 made by Dora Madrid, second by David Valenzuela
 - Motion passed unanimously by verbal vote
 - c. Discussion and possible action re: Oath of Office for newly appointed Board Member Armando Castillo, for next four year period 2022-2026



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- Resolution 2022-18 cancelling election and appointing all candidates that filed to run
- Oath taken by Armando Castillo
- d. Ratification of motion passed September 15, 2022 to allow payment of the roofing repairs from the Washington Federal account with the upcoming invoices totaling the amount of \$13,420 (Station 1 \$7,350.00 and Station 2 \$6,070.00)
 - Ana Holman noted at the last meeting in September, it was motioned and approved but was not part of the agenda requiring ratification for payment of the roofing repairs.
 - Motion to accept the ratification for the allotment of payment of the roofing repairs from the motion passed September 15, 2022 invoices totaling in the amount of \$13,420, second by David Valenzuela
 - Motion passed unanimously by verbal vote
- 9. FUTURE MEETING AGENDA ITEMS
 - a. Next Board Meeting January 19, 2023 5:30 p.m.
 - Merger talks discussion – current agreement ends in March, 2023.
 - Acknowledgement for Chief Parra his service
- 10. ADJOURNMENT
 - Motion to adjourn made by Dora Madrid, second by David Valenzuela
 - Motion passed unanimously by verbal vote
 - Meeting adjourned at 6:22 p.m.

Dated this 19 day of January, 2023.

Nogales Suburban Fire District Board

Dora Madrid,  Clerk of the Board

