



# Rio Rico Medical & Fire District

822 Pendleton Dr. • Rio Rico • Arizona • 85648  
(520) 281-8421 • Fax (520) 281-7670 • [www.rioricomedicalandfire.org](http://www.rioricomedicalandfire.org)



NOGALES SUBURBAN FIRE DISTRICT HAS ENTERED AN INTERGOVERNMENTAL AGREEMENT WITH RIO RICO MEDICAL AND FIRE DISTRICT TO PROVIDE OPERATIONS AND MANAGEMENT SERVICES.

## MEETING MINUTES

The Fire Board of the Nogales Suburban Fire District met in regular session on July 20, 2023 at 5:30 p.m. The meeting was held at Nogales Suburban Fire District station #2, 80 Old Tucson Rd., Nogales, AZ.

1. CALL MEETING TO ORDER
  - Meeting is being recorded
  - Meeting called to order by Armando Castillo at 5:38 p.m.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF BOARD MEMBERS
  - Present: Armando Castillo, Dora Madrid and David Valenzuela
4. CALL TO THE PUBLIC
  - None
5. CONSENT AGENDA
  - a. Approval of minutes
    - i. Regular Session of May 18, 2023
      - Motion to approve regular session meeting minutes of May 18, 2023 made by Dora Madrid, second by David Valenzuela
      - Motion passed unanimously by verbal vote
6. REPORTS AND CORRESPONDENCE:
  - No correspondence
    - a. Fire Chief's report
      - Fire Chief power point report presented by Chief Adam Amezaga. Copy of report on file and posted on website.
        - i. Emergency calls summary
        - ii. Operational
          1. Equipment, vehicle, station
          2. Training
          3. Operations
    - b. Fire Board Report
      - No report
    - c. Financial Report
      - i. Presentation of Financial Reports up to June 2023.
        - Financial reports presented by Ana Holman
7. OLD BUSINESS: This is a continuation of previous discussion during last meeting.
  - a. Discussion, review and update re: Amending the NSFD district boundaries to include certain properties within the Kino Springs area and adjacent to the boundaries of the district that



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have been paying taxes and received the fire protection services but not included on the legal description of the District boundaries pursuant to A.R.S. 48-262 (H).

- All documentation has been submitted and received by the Board of Supervisors who posted for the public for 20 days. 20 days have passed with no opposition; item will be placed on the agenda for approval at the Board of Supervisors meeting.

## 8. NEW BUSINESS

- a. Discussion and possible action re: Approval of financial report as of June 2023.
  - Motion to approve financial report as of June 2023 made by Dora Madrid, second by David Valenzuela
  - Motion passed unanimously by verbal vote
- b. Public Hearing re: Nogales Suburban Fire District fiscal year 2023-2024 Budget
  - i. Chairman will open the hearing.
    - Hearing opened by Armando Castillo at 6:31 p.m.
  - ii. Chairman will call to all present for those who wish to comment on the budget and each person desiring to speak will be provided 3 minutes
    - No one present to speak
  - iii. Chairman will close the hearing
    - Hearing closed by Armando Castillo at 6:32 p.m.
- c. Discussion and possible action re: Approval of Resolution 2024-01 approving and formally adopting the Fiscal Year 2023-2024 Budget
  - Motion to approve Resolution 2024-01 approving and formally adopting the Fiscal Year 2023-2024 Budget in the total amount \$396,567 made by Dora Madrid, second by David Valenzuela
  - Motion passed unanimously by verbal vote
- d. Discussion and possible action re: Replacement of Motorola equipment to continue dispatch channels for NSFD per proposal
  - Chief Amezaga addressed the Board stating he was contacted by the Sheriff's Department regarding current equipment which is becoming outdated and old. Motorola has stated all equipment will need to be updated which includes their department, RRMFD and Tubac Fire; do not have an actual quote at this time; without this component, NSFD would not have radios; money will need to come from the contingency fund.

## 9. FUTURE MEETING AGENDA ITEMS

- a. Next Board Meeting September 21, 2023 5:30 p.m.

## 10. ADJOURNMENT

- Meeting adjourned at 6:36 p.m.

Dated this 21 day of September, 2023.  
Nogales Suburban Fire District Board

Dora Madrid, [Signature] Clerk of the Board