



MEETING MINUTES

The Fire Board of the Rio Rico Medical and Fire District (RRMFD) met in regular session on Wednesday, December 28, 2022 at 5:30 p.m. The meeting was held at Rio Rico Medical and Fire District administrative office, 822 Pendleton Drive, Rio Rico, AZ.

AGENDA

1. CALL MEETING TO ORDER

- Meeting is being recorded
- Meeting called to order by Dean Davis at 5:32 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF BOARD MEMBERS

- Present: Brad Beach, Michael Carlson and Dean Davis
- Absent: Frank Bejarano and Dora Urias

4. CALL TO THE PUBLIC

- None

5. CONSENT AGENDA

a. Approval of minutes

i. Regular and Executive Session of November 30 2022 and Special Session of December 6, 2022.

- Motion to approve the Regular and Executive session minutes of November 30, 2022 made by Michael Carlson, second by Brad Beach
- Motion passed unanimously by verbal vote
- Minutes of the Special Session of December 6th, 2022 tabled until next meeting

6. REPORTS AND CORRESPONDENCE:

a. Correspondence

- Ana Holman stated the Board members were invited to the City of Nogales Change of Command Ceremony January 3, 2023

b. Fire Chief's report

i. Emergency calls summary

- Total Calls: 211 EMS/911 65 IFTS 75 Fire 4 Others 67
- Mutual Aid Given: Nogales Fire 6 Nogales Suburban 4 Tubac 13

ii. Operational

1. Equipment, vehicle, station

- Engine 523 back in service
- New command vehicle 543 – BC Renteria driving
- Swamp coolers at Stations 1 and 3 repaired and winterized
- Preventative maintenance on ground ladders

2. Training

- Fire rescue training – Dec. 6th, 13th, 20th and 27th
- FBI Weapons of Mass Destruction – Dec 1st
- Probationary FF Module Testing – Dec 2nd, 9th and 12th
- TEEEX Active Shooter Training – Dec 6th - Dec 8th

- Live Fire Propane Training – Dec 13th – 15th
 - Vector Solutions Assigned Trainings
 - Image trend EPCR Training – Dec 5th, 9th 16th
3. Operations
4. Personnel
- Captain Paul Sanchez retirement celebration held December 16, 2022
 - Chief Amezaga commended Fire Marshall Cluff and Ana Holman for their extraordinary efforts for all the holiday events and distribution of food, toys and clothing
- c. Fire Marshal Report
- NFIRS are good through September
 - Image Trend target date is January 17, 2023
 - Attended 5 webinars/trainings
 - No Burn Permits issued
 - 6 Plan reviews/Inspections
 - 3 Fire Calls
 - Community events.
 - Santa's night out at the Rio Rico Community Center
 - De La Cruz toy drive
 - Bike give-a -way with Rio Rico Rotary Club
 - Nickel's Diner toy drive
 - Calabasas Career Day
 - Food and toy distribution to 15 Rio Rico families – Sponsored by SCCSO, US Customs, RR Community Center and RRMFD
 - Received cases of bottled water and Gatorade from the Az. Food Bank Network & Borderland Food Bank
- d. Fire Board Member Report
- None
- e. Financial Report
- i. Presentation of Financial Reports up to November 30, 2022
- Financial Reports presented by Ana Holman
 - Ambulance fees paid by Medicare changed in May, only paying mileage fees not transport fees. Medicare is now reviewing and payments are being processed.
 - Tax revenue coming in slowly
 - Michael Carlson requested, if possible, on a monthly basis to look at the capital replacement fund and breakout what is committed and what is available giving the Board a better view of what funds we actually have to spend as to what we have agreed to spend

7. OLD BUSINESS

- a. Discussion, review and possible action re: CDC Guideline on COVID
- i. This is a continuation of previous discussion related to CDC guideline on COVID
- Brad Beach wanted to know, with all the new variants, if the District is changing or remaining with the same protocols as before.
 - Chief Amezaga stated RRMFD is following the old standard which exceeds the current guidelines; monitor and request people not feeling well stay home to avoid spreading
 - Frank Granados noted Dr. Pereira said COVID is on the rise as is influenza and should you feel symptoms to take the COVID test and if negative take another test 24 hours and if negative, take a third test 24 hours later as the new variants are taking approximately 48 hours for positivity

- b. Discussion, review and possible action re: evaluating the possibility of going green; solar panels
 - i. This is a continuation of previous discussion related to the possibility of evaluating going green; solar panels
 - Chief Amezaga has an appointment with a solar company and will report back to the board after the meeting
- c. Discussion, review and update re: Financing Timetable of Bond Sales Issuance
 - i. This is a continuation of previous discussion related to Bond Sales Issuance
 - Financing timetable from Stifel reviewed with a March date for proceeds to be deposited

8. NEW BUSINESS

- a. Discussion and possible action re: Approval of financial reports for November 2022.
 - Motion to approve the financial reports for November 2022 made by Michael Carlson, second by Brad Beach
 - Motion passed unanimously by verbal vote
- b. Discussion and possible action re: Election of Chair and Clerk of the Board for one-year term
 - Brad Beach offered to be the Chair and Chief Amezaga recommended Dora Urias be the Clerk
 - Michael Carlson motioned to nominate Brad Beach for the chairperson for the coming year and Dora Urias for the clerk for the coming year, second by Dean Davis
 - Motion passed unanimously by verbal vote
- c. Discussion and possible action re: Nomination/Designation of PSPRS Local Board Chairman
 - Policy states Board Chairman or their designee is the PSPRS Local Board Chairman
 - Current PSPRS Local Board Chairman is Michael Carlson who states it could be handed over, but time is needed for conversations during work hours, to attend meetings, etc. He also noted Tier 1 and 2 are 96% funded
 - Designation of the PSPRS Local Board Chairman will be tabled until January, meeting.
- d. Discussion and possible action re: Board member attendance at the AFDA Winter Conference January 10-13, 2023 in Laughlin, Nv.
 - Brad Beach requested to attend the conference in July
 - Chief Amezaga and Michael Carlson will be attending the conference January 10-13, 2023
 - Newly appointed Board members need complete statutory training.
- e. Discussion and possible action re: Approval of engagement letter of Gust Rosenfeld for counsel on Bond Sales Issuance in the amount of \$15,000 and any costs/fees associated with issuance as noted in engagement letter (last paragraph, page 2 of letter of engagement). Fees to be reimbursed to District from proceeds of Bond Sales Issuance.
 - Chief Amezaga noted an attorney is needed for bond issuance; attorney is the same as one used before, James Giel with Gust Rosenfeld, fees (cost of bond and fees) would be paid by RRMFD and reimbursed from the bond
 - Discussion regarding contract and fees/rates - flat amount or hourly rates
 - Motion made by Michael Carlson to approve engagement letter of Gust Rosenfeld for counsel on Bond Sales Issuance in the amount of \$15,000 and any cost/fees associated with issuance as noted in engagement letter, last paragraph, page 2 of the letter which articulates \$15,000 plus \$.050 per \$1,000 of the sum of the principal amount of the bonds issued plus out of pocket expenses not to exceed \$1,000. Any reference to the hourly fees are not approved at this point, so looking at this, we will approve up to \$18,000 in total for this giving you the \$17,000 just articulated plus a cushion to deal with anything that may be unexpected of this. Second by Dean Davis
 - Motion approved unanimously by verbal vote

9. FUTURE MEETING AGENDA ITEMS

- a. Next Board Meeting January 25, 2023 5:30 p.m.
- b. Annual assessment of Chief Amezaga's evaluation
- c. Pricing of message boards at each station for public announcements

10. ADJOURNMENT

- Motion to adjourn made by Brad Beach, second by Michael Carlson
- Motion passed unanimously by verbal vote
- Meeting adjourned at 6:58 p.m.

Dated this 25 day of January, 2023.

Rio Rico Medical & Fire District Elected Official

Dora Urias, *Dora Urias* Clerk of the Board