



## MEETING MINUTES

The Fire Board of the Rio Rico Medical and Fire District (RRMFD) met in regular session on Wednesday, April 26, 2023 at 5:30 p.m. The meeting was held at Rio Rico Medical and Fire District administrative office, 822 Pendleton Drive, Rio Rico, AZ.

### 1. CALL MEETING TO ORDER

- Meeting is being recorded
- Meeting called to order at 5:30 p.m. by Brad Beach

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL OF BOARD MEMBERS

- Present: Brad Beach, Michael Carlson and Dean Davis
- Absent: Frank Bejarano and Dora Urias

### 4. CALL TO THE PUBLIC

- None

### 5. CONSENT AGENDA

- Approval of minutes
  - i. Regular Session of March 29, 2023.
    - Motion to approve the minutes of the Regular Session of March 29, 2023 made by Michael Carlson, second by Dean Davis
    - Motion passed unanimously by verbal vote

### 6. REPORTS AND CORRESPONDENCE.

- Email received from patient Maria Guadalupe Heredia involved in an automobile accident February 14, 2023 expressing her heartfelt gratitude to the two RRMFD Firefighters, Daniel Romero and Fabian Winters who treated her and transported her to the hospital with their professionalism and humanness.

MOVED TO FIRE CHIEF'S REPORT 6 c.

#### a. Badge Pinning

- Introduced by DC Urbanski – congratulated all three and their family members:
  - Daniel Manriquez pinned by his parents
  - Don Redman pinned by his sister
  - Angel Valencia pinned by his friend

#### c. Fire Chief's report

##### i. Emergency calls summary:

- Total Calls: 223 IFTs 96 EMS/911 68 Fires 8 Misc 44 Cancelled 7
- Mutual aid given: 29 Nogales 7 Nogales Suburban 16 Patagonia 1 Patagonia Lake 1 Sonoita/Elgin 1 Tubac 3
- Mutual aid received: 2 Tubac

##### ii. Operational

###### 1. Equipment, vehicle, station:

- Swamp coolers, scrubbed and painted; up and running at all stations

- Station 2 – Test samples drilling has begun for the Burn Tower
  - Annual gurney inspections by Stryker
2. Training: TRT confined space rescue training attended by Gilbert Cota
    - Blue card training and train the trainer
    - Dacharte Image Trend - going live May 1<sup>st</sup>
    - SAEMS Provider meeting
    - Beta Image Trend Drug Box Checklist
    - Image Trend configuration
    - Image Trend/Physio-Control/Handtevy Cloud training
    - Basic Community Emergency Response Training attended by Daniel Acedo
    - Vector solutions
    - CE Opportunities
    - Wildland - Brush Fire at Washington Camp
  3. Operations: DO Aerial Operator Testing
    - C-CREO Family Resource Night at Rio Rico High School
    - Cot Battery and Charger Project
    - MCS-2 Vehicle Fire Champions – A Shift Stations 2/1
    - MIS 3 PPE Champion - Captain Hernandez
  4. Personnel
    - Employee appreciation luncheons being held May 22<sup>nd</sup>, 24<sup>th</sup> and 26<sup>th</sup>
    - Fire Academy: Structural search and rescue at Esplendor Resort
      - NREMT remediation training
      - Firefighter Fitness – PPE Dodgeball
      - Fire Hose Training; Hose Operations and Hose Streams
      - Passenger Vehicle Fire training
      - Visit from Nogales Councilman Bonilla
      - Technical Rescue support and vehicle extrication operation skills
    - Brad Beach noted training is definitely paying off as he has received good compliments from hospital personnel

RETURNED TO BADGE PINNING 6 a.

d. Fire Marshal Report

- NFIFRS good through February 2023
- Attended 5 webinars/trainings including an SCCCA Flux Mine Tour which was very informative
- No Burn Permits issued
- 7 Plan Reviews/Inspections
- Preplanning for NSFD on Old Tucson Road; NSFD Fire Hydrant needs to be updated
- Love's Travel Center construction moving along – McDonald's and Subway will be in the center
- 8 Fire Calls
- Community Events: Resource Night the Rio Rico High School
  - Car Wash held at Station 1 by Rio Rico High School Boys Volleyball
- Upcoming Community Events: Blood drive May 1, 2023 at the Community Center
  - Light up Red May 4<sup>th</sup>-7<sup>th</sup> to honor the fallen and their families
  - Splash Out Day at Calabasas School May 15<sup>th</sup>
  - Splash Out Day at Bracker Elementary School May 25<sup>th</sup>
- Station 1 sign completed

e. Fire Board Member Report

- Michael Carlson noted the Budget Committee has had their first meeting and will be meeting again tomorrow. Process is going well.

f. Financial Report

i. Presentation of Financial Reports up to March 31, 2023

- Presented by Ana Holman
- Bond expenses have been paid and interest is being earned on the bond account
- Below on income due to wildland
- Capital Replacement account will have ambulance costs refunded (coming from bond money)
- Financial Policy will be sent to Board members for review/update. Approval of Financial Policy will be done in July 2023
- Louie Chaboya has gathered the required number of signatures for the Kino Springs annexation; waiting on legal description survey to submit all documents to the SCC Board of Supervisors for approval
- Budget Committee will have budget ready for presentation at the May meeting

7. OLD BUSINESS

a. Discussion, review and update re: Expansion of RRMFD CON Ambulance Boundaries

i. This is a continuation of previous discussion related to the Expansion of RRMFD CON Ambulance Boundaries

- Chief Amezaga spoke with Chief Guerrero regarding the CON Ambulance Boundaries who noted he was not familiar with prior discussions and did not have legal counsel available but would honor prior commitment of Chief Horvath. RRRMFD will have their legal counsel issue a letter for Tubac Fire to sign to move forward with the process.

b. Discussion and possible action re: Approval to amend approval for purchase and installation of a BlueStar Power System Industrial Outdoor Generator for Station 1 in an amount not to exceed \$44,000 to include freight costs up to \$5,000 for a total amount of \$49,000

i. This is a continuation of previous discussion related to the purchase and installation of a BlueStar Power System Industrial Outdoor Generator for Station 1 amending value to include freight costs up to \$5,000

- Chief Amezaga noted the existing concrete pad will be used with trenching to gas lines; Dean Davis suggested looking at new flood plain
- Motion to amend previous approval for purchase and installation of a BlueStar Power System Industrial Outdoor Generator for Station 1 in an amount not to exceed \$44,000 to include freight costs up to \$5,000 for a total amount of \$49,000 made by Dean Davis, second my Michael Carlson
- Motion passed unanimously by verbal vote

MOVING TO 8. NEW BUSINESS

c. Discussion and possible action re: Executive Session – The Fire Board may vote to go into Executive Session pursuant to A.R.S. 38-431.03(A)(1) for personnel matter

- Note: The Chairperson will confirm Chief Amezaga received at least 24 hours notice
- Note: Executive Sessions are confidential pursuant to A.R.S. section 38-431.03(C)  
Anything discussed within Executive Session is to remain within Executive Session
- Note: No action is taken during an Executive Session. Any action taken by the Board will take place during an open meeting
- This is a continuation of previous discussion related to the personnel matter
  - Brad Beach read 7 c. i., ii., iii. and iv.

- Motion to move to Executive Session made by Michael Carlson, second by Dean Davis
- Motion passed unanimously by verbal vote
- Entered Executive Session at 6:44 p.m.
- Returned from Executive Session at 7:12 p.m.

MOVED TO 9. FUTURE MEETING AGENDA ITEMS

8. NEW BUSINESS

- Discussion and possible action re: Approval of financial reports for March 2023.
  - Motion to approve financial reports for March 2023 made by Michael Carlson, second by Dean Davis
  - Motion passed unanimously by verbal vote
- Discussion and possible action re: Approval to purchase seven 48 port Gb PoE Switch and 4 SFP, 2 transceiver module SFP and installation as quoted by Nextrio in the amount of \$13,425.90
  - Recommended to keep system up and running properly; current switch is 8 years old and will be used as a backup.
  - Motion to approve purchase of seven 48 port Gb PoE Switch and 4 SFP, 2 transceiver module SFP and installation as quoted in the amount of \$13,425.90 made by Michael Carlson, second by Dean Davis
  - Motion passed unanimously by verbal vote

RETURNED TO OLD BUSINESS 7 c.

9. FUTURE MEETING AGENDA ITEMS

- Next Board Meeting May 31, 2023 5:30 p.m.
  - Quote for installation of generator
  - Continuation of Executive Session

10. ADJOURNMENT

- Motion to adjourn made by Dean Davis, second by Michael Carlson
- Motion passed unanimously by verbal vote
- Meeting adjourned at 7:13 p.m.

Dated this 31 day of May, 2023.

Rio Rico Medical & Fire District Elected Official

Dora Urias, *Dora Urias* Clerk of the Board