



Rio Rico Medical & Fire District

822 Pendleton Dr. • Rio Rico • Arizona • 85648
(520) 281-8421 • Fax (520) 281-7670 • www.rioricomedicalandfire.org



NOGALES SUBURBAN FIRE DISTRICT HAS ENTERED AN INTERGOVERNMENTAL AGREEMENT WITH RIO RICO MEDICAL AND FIRE DISTRICT TO PROVIDE OPERATIONS AND MANAGEMENT SERVICES.

MEETING MINUTES

The Fire Board of the Nogales Suburban Fire District met in special session on February 16, 2023 at 5:30 p.m. The meeting was held at Nogales Suburban Fire District station #2, 80 Old Tucson Rd. Nogales, AZ.

1. CALL MEETING TO ORDER
 - Meeting is being recorded
 - Meeting called to order by Armando Castillo at 5:34 p.m.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF BOARD MEMBERS
 - Present: Armando Castillo, Dora Madrid and David Valenzuela
4. CALL TO THE PUBLIC
 - None
5. NEW BUSINESS
 - a. Discussion, review and possible action re: Adoption of Resolution #2023-2 authorizing the amendment of the Nogales Suburban Fire District's boundaries to include certain properties within Santa Cruz County and adjacent to the boundaries of the Nogales Suburban Fire District that have been paying taxes and received the fire protection services but not included on the legal description of the Nogales Suburban Fire District boundaries pursuant to A.R.S. Section 48-262(H)
 - Chief Amezaga noted NSFD needs to resolve an issue with some of the homeowners within NSFD that currently have been receiving services for many years but due to discrepancies in the map that the county has they are not listed as members of the District. Trying to resolve that by getting those in the affected area to become officially into the NSFD. We have brought in Mr. Louie Chaboya to help with this matter. Need to resolve issue, if not, there will be some consequences including reimbursing up to three years of taxes.
 - Mr. Chaboya addressed the Board showing the map and area of 135 lots/properties that are paying taxes but are not legally part of NSFD. Chief Amezaga, Ana Holman and George Cluff asked Mr. Chaboya to assist with this annexation as he assisted Tubac with their annexation and bond election. He outlined steps to pursue the annexation including paperwork; mailings; Public Hearing Meeting; petitions; percentage of requirements for the petitions (50% + 1 of the property owners or of each property) noting of the 135 properties there are only 36 owners of which the majority live within the area. The largest owners of about 65 lots are Kino Springs Golf Course and Kino Springs LLC. If those 2 signed that would be 50% of lots but would prefer 50% of the actual people living in the area. If most were to show at the Public Hearing Meeting and sign the petitions we should meet the requirements. If requirements are not met, those not showing would receive an additional mailing to include information and forms to be returned to add to the petitions. Mr. Chaboya feels it will take 30-40 hours to complete the project. He also recommends Legal review of documents prior to submission to the county.
 - Discussion amongst Board addressed time frame for receipt of documentation from non



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attendees and questions regarding how this was discovered

- Fire Marshall Cluff noted during 1987-1988 an agreement was made to annex property when NSFD was formed; however, it was not completely finished. There is a “Draft” map only, nothing official on file with the county. Property owners have been paying taxes and receiving services but it needs to be made official/legal; would be detrimental to NSFD to lose this income. There would be no change in taxes or services; however, the matter needs to be resolved as quickly as possible.
 - Motion to adopt Resolution #2023-2 authorizing the amendment of the Nogales Suburban Fire District’s boundaries to include certain properties within Santa Cruz County and adjacent to the boundaries of the Nogales Suburban Fire District that have been paying taxes and received the fire protection services but not included on the legal description of the Nogales Suburban Fire District boundaries made by Dora Madrid, second by David Valenzuela
 - Motion approved unanimously by verbal vote
- b. Discussion, review and possible action re: Adoption of Resolution #2023-3 authorizing the approval of the Nogales Suburban Fire District impact statement to include the legal description/map, and to authorize the circulation of petitions to complete the statutory requirement pursuant to A.R.S. 48-262(H)
- Item tabled – to be discussed at March 16, 2023 meeting
- c. Discussion and possible action re: Hiring the services of Louie Chaboya for project execution at an hourly rate of \$50.00, not to exceed 50 hours.
- Chief Amezaga noted Louie Chaboya has experience with this, was successful in working with Tubac Fire District and recommends approving hiring him to get this situation resolved
 - Louie Chaboya assured the Board it would not take him the 50 hours to complete the Project
 - Motion to hire the services of Louie Chaboya for project execution at an hourly rate of \$50.00 not exceeding 50 hours made by Dora Madrid, second by David Valenzuela
 - Motion passed unanimously by verbal vote
 - Louie Chaboya will review documents with Chief Amezaga before submitting to legal for review
6. FUTURE MEETING AGENDA ITEMS
- a. Next Board Meeting March 16, 2023 5:30 p.m.
 - b. Public Hearing Meeting scheduled for March 16, 2023 followed by Board Meeting – location to be determined.
7. ADJOURNMENT
- Motion to adjourn meeting made by Dora Madrid, second by David Valenzuela
 - Motion passed unanimously by verbal vote
 - Meeting adjourned at 6:00 p.m.

Dated this 16th **day of** March, **2023.**

Nogales Suburban Fire District Board

Dora Madrid,

Clerk of the Board