MEETING MINUTES

The Fire Board of the Rio Rico Medical and Fire District (RRMFD) met in regular session on Thursday, March 26, 2026, at 5:30 p.m. The meeting was held at the Rio Rico Medical and Fire District administrative office, 822 Pendleton Drive, Rio Rico, AZ.

1. CALL MEETING TO ORDER
   - Meeting is being recorded
   - Meeting called to order by Frank Bejarano at 5:31 p.m.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF BOARD MEMBERS
   - Present: Brad Beach, Frank Bejarano, Michael Carlson and Dora Urias
   - Absent: Henry Thysell
4. CALL TO THE PUBLIC
   - None
5. CONSENT AGENDA
   a. Approval of minutes
      i. Regular Session and Executive Session of February 26, 2026
         - Motion to approve minutes of the Regular Session and Executive Session of February 26, 2026 Made by Brad Beach, second by Michael Carlson
         - Motion passed unanimously by verbal vote
6. REPORTS AND CORRESPONDENCE:
   a. Correspondence
      - Correspondence received from Jake Merry, Prehospital Coordinator Banner University Medicine, acknowledging Adriane Demotica's impact in the EMS industry and nominating him as Provider of the year.
      - Correspondence from DC Renteria acknowledging Adriane Demotica's extensive portfolio and Meritorius Service Awards and nominating him for EMCT of the year
      - Certificate of Recognition received by Chief Amezaga from the Santa Cruz County Board of Supervisors for outstanding leadership and service to the community and his vision in developing a Training tower to enhance emergency response capabilities.
      - Correspondence and certificate received from U.S. Centers for Disease Control thanking RRMFD for being one of the first Gold Helmet Departments acknowledging our commitment to firefighter health and wellness.

MOVED TO Reports and Correspondence 6 e. ii

   b. Fire Chief's Report
      - Report presented by Chief Amezaga – Copy of report on file and posted on the website
   c. Fire Marshal Report
      - Report presented by Fire Marshal Cluff – copy of report on file

- There have been no comments regarding 2024 IFC Code

d. Fire Board Member Report
   - Michael Carlson noted he had the opportunity to participate in the training academy at the tower doing blood pressures, played with water and did some hazmat and SCBA assistance. Captains Ibarra and Sheldon very patient; FF Bradley scrubbing and hosing of hazmat; IC communication with DC Renteria and Captain Sheldon. While doing post vitals each recruit was asked what they liked, learned and what they could improve on – various comments received.
   - Dora Urias submitted her resignation letter from the Board and thanked everyone for the great experience and opportunity. Chief Amezaga asked her to commit for one year and she stayed for six years.
   - Brad Beach thanked everyone for their condolences after his mother's passing. She was 88 years old, lived a long, good life with many memories. Acknowledged all the recognitions received, kudos to all – state award, Chief's recognition, financial audit, Gold Helmet award and community outreach.
   - Frank Bejarano sees nothing but growth; excelled in facilities and equipment, camaraderie, communication, professionalism, the best of the best.

e. Financial Report
   i. Presentation of Financial Reports of February 2026
      - Financial Reports presented by Ana Holman. Copy of report on file.
      - Election timeline reviewed
      - Frank Bejarano noted there is an individual who would like to become part of the Board
      - PSPRS Contribution rates for FY 26-27 increased 28% - 33% - represents approximately $135,000 increase. Michael Carlson suggests meeting with PSPRS.

   ii. Presentation of RRMFD Final Financial Audits for FY 2024 and FY 2025 and NSFD Final Financial Reviews for FY 2024 and FY 2025 by BeachFleischman
      - Audit Results presented by Lydia Hunter of BeachFleischman – presenting June 30, 2025 and issuing unmodified opinion on financial statement – clean opinion (highest level); ready to re-issue June 2024 audit results also with a clean opinion. Copy of reports on file.
      - Michael Carlson noted strong expense management has allowed underspending creating funds to be placed in the Capital Reserve or Contingency Fund and was curious if this could be a point of issue or praise. Lydia explained it probably would not as we have the ability to explain

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7. OLD BUSINESS
   a. Discussion, and possible action re: Executive Session - The Fire Board may vote to go into Executive Session pursuant to A.R.S. 38-431.03(A)(1) for legal advice regarding the Santa Cruz County Treasurer
      i. **Note: Executive Sessions are confidential pursuant to A.R.S. section 38-431.03(C) anything discussed within Executive Session is to remain within Executive Session**
      ii. **Note: No Action is taken during an Executive Session. Any action taken by the Board will take place during an open meeting**
      iii. This is a continuation of previous discussion related to the Santa Cruz County Treasurer
   b. Discussion and possible action re: Santa Cruz County Treasurer
      i. This is a continuation of previous discussion related to the Santa Cruz County Treasurer
      - Chief Amezaga noted there is not much to update. County had their meeting and did not take any Action. Jeff Matura reached out to the County however, the individual is on vacation.
      - Frank Bejarano would like to table this item
      - Michael Carlson would like Jeff Matura to be more aggressive – Chief Amezaga suggests an email

be written from the Board requesting stronger action.

8. NEW BUSINESS
   a. Discussion and possible action re: Approval of financial reports for February 2026.
      - Motion to approve financial reports for February 2026 made by Dora Urias, second by Brad Beach
      - Motion passed by verbal votes from Frank Bejarano, Brad Beach and Dora Urias. Michael Carlson did not vote (out of the room at time of vote)
   b. Discussion and possible action re: Approval of RRMFD Financial Audits FY 2024 and FY 2025 and NSFD Financial Reviews FY 2024 and FY 2025 presentation by BeachFleischman
      - Motion to approve RRMFD Financial Audits FY 2024 and FY 2025 and NSFD Financial Reviews FY 2024 and FY 2025 made by Brad Beach, second by Dora Urias
      - Motion passed by verbal votes from Frank Bejarano, Brad Beach and Dora Urias. Michael Carlson did not vote (out of the room at time of vote)
   c. Discussion and possible action re: Approval and adoption of revised PSPRS Pension Funding Policy
      - Frank Bejarano feels the need to discuss this more – we're setting the standards but the state is setting the law
      - Ana Holman noted the policy needs to be amended, not necessarily today, policy will change from $843,000 liability to a $1.1 million liability to be funded by June 30, 2026
      - Chief Amezaga recommends setting up a committee to review and discuss with PSPRS. Michael Carlson and Brad Beach will serve on the committee.
   d. Discussion, review and possible action re: Board Retreat
      - Frank Bejarano suggested the retreat and would like to include a segment on finances for the Fire District.
      - Brad Beach emailed his suggestions
      - Chief Amezaga suggested conflict resolution, team building, location – away from District, full day, Overnight. Would like input from the Board members
   e. Discussion and possible action re: Purchase of vehicle for the admin department
      - Chief Amezaga commented the Admin Department needs a reliable vehicle; asked for input and general consensus was for an SUV type vehicle. Researched and chose the Toyota Grand Highlander Hybrid at a price of $60,183
      - Frank Bejarano suggested new versus used. Assigned to Admin and Board only.
      - Motion to approve purchase of vehicle for the admin department in the amount of $60,183 plus variance of 15% made by Dora Urias, second by Brad Beach
      - Motion passed unanimously by verbal vote
   f. Discussion and possible action re: Approval of Delegation Agreement #EV26-0078 with the Arizona Department of Environmental Quality
      - Chief Amezaga noted this has already been in place with AzDEQ allowing RRMFD and Fire Marshal Cluff to issue burn permits.
      - Motion to approve delegation Agreement #EV26-0078 with the Arizona Department of Environmental Quality and authorize Chief Amezaga to execute the necessary documents made by Michael Carlson, second by Brad Beach
      - Motion passed unanimously by verbal vote
   g. Discussion and possible action re: Resignation of Board member Dora Urias and search for replacement
      - Chief Amezaga noted the Board can bring candidates forward, review and make recommendations
      - Frank Bejarano presented Dora Urias a plaque for her six years of service, unwavering commitment to the community and dedicated service to the District. Providing leadership, governance during

significant milestones, including the consolidation which strengthened the emergency regional services for the community of RRMFD and NSFD and the support and approval for the RRMFD training tower. First female member of the Board of Directors and first female Chairperson. With sincere appreciation and gratitude, thank you for your many years of service, steadfast support of the men and women of the District and commitment to public safety making a lasting impact on the organization and the community it proudly serves.

- Dora Urias commented she was grateful for the opportunity and thanked everyone – was asked to help out for one year and stayed for six years. Learned a lot – more people need to be made aware of all the District does and has to offer.
- Frank Bejarano thanked her and noted it didn't seem that long due to the great crew, the leadership, staff, dedication and pride.

9. FUTURE MEETING AGENDA ITEMS
   a. Next Board Meeting – April 30, 2026
      - Retreat finalization
10. ADJOURNMENT
    - Meeting adjourned at 7:06 p.m

Dated this 28 **day of** May **, 2026.**
Rio Rico Medical & Fire District Elected Official

Brad Beach, _____ **Clerk of the Board**