



# Rio Rico Medical & Fire District

822 Pendleton Dr. • Rio Rico • Arizona • 85648  
(520) 281-8421 • Fax (520) 281-7670 • [www.rioricomedicalandfire.org](http://www.rioricomedicalandfire.org)



## MEETING MINUTES

The Fire Board of the Nogales Suburban Fire District met in regular session on March 17, 2022 at 5:30p.m. at Nogales Suburban Fire District station #2, 80 Old Tucson Rd. Nogales, AZ.

### 1. CALL MEETING TO ORDER

- Meeting being recorded
- Meeting called to order by Armando Castillo at 5:39 p.m.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL OF BOARD MEMBERS

- Present: Armando Castillo, Dora Madrid and David Valenzuela

### 4. CALL TO THE PUBLIC

- a. None

### 5. CONSENT AGENDA

- a. Approval of minutes

- i. Regular Session of January 13, 2022

- Motion to approve minutes of the regular session of January 13, 2022 made by Dora Madrid, second by David Valenzuela
- Motion passed unanimously by verbal vote

### 6. REPORTS AND CORRESPONDENCE:

No Correspondence

- a. Fire Chief's report

- i. Emergency calls summary: Total calls: 32 17 EMS/911 3 Fire 11 Others

- ii. Operational

1. Equipment, vehicle, station

- SCBA Flow Testing February 15, 2022 – all in compliance

2. Training

- January Training: Fire/Rescue 4<sup>th</sup>, 8<sup>th</sup> & 25<sup>th</sup>

Pump Operations Drill 24<sup>th</sup>, 25<sup>th</sup> & 30<sup>th</sup>

EMS Training: IV Pump Training 3<sup>rd</sup>, 5<sup>th</sup> & 13<sup>th</sup>

Opioid & Treat & Refer 14<sup>th</sup>

Hazmat Training 11<sup>th</sup> & 12<sup>th</sup>

- February Training: Fire/Rescue 1<sup>st</sup>, 8<sup>th</sup>, 15<sup>th</sup> & 22<sup>nd</sup>

Finance Meeting with Shifts by Ana Holman 1<sup>st</sup>, 3<sup>rd</sup> & 4<sup>th</sup>

Small Maintenance Repair Training 2<sup>nd</sup> and 10<sup>th</sup>

Pumping & Manifold Training 11<sup>th</sup>

EMS Training: IV Pump Training 1<sup>st</sup>

Base Hospital Skills Lab 7<sup>th</sup> and 9<sup>th</sup>

NREMT CEU's 25<sup>th</sup>

1041 Instructor Class Regional Training 21<sup>st</sup> through 25<sup>th</sup>

Wildland Refresher Regional Training 14<sup>th</sup>, 17<sup>th</sup> & 18<sup>th</sup>

3. Operations

- Badge Pinning: Captain Urbanski to Deputy Chief

Firefighter Karla Manjarrez to Captain

Reserves Ruben Saavedra and Alan Nido to Full Time

- Oral Board Interviews for New Hires February 8<sup>th</sup> & 10<sup>th</sup>



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- Santa Cruz Regional EMT Academy February 14th
  - Labor Meeting – Discussion regarding bill SCR1049 for the AZFD Safety Act and contact information for state representative
  - CON – Certificate of Necessity possible boundary changes
- b. Fire Board Report
- None
- c. Financial Report
- i. Presentation of Financial Reports up to February 28, 2022.
- Financial Reports presented by Ana Holman
  - Noted: Financial line of credit has not been used this fiscal year  
FDAT has been figured incorrectly by the county which will cause a reduction in amount of funds being received  
Equipment lease paid in full  
ARPA Funding available through county – Chief Amezaga will submit request for funding  
Budget proposal will be presented at the next meeting
  - Items affecting fiscal year 2022-2023 Budget:  
Arizona Minimum Wage  
FDAT calculation  
Maximum tax rate 3.375%  
Net assessment value growth of .04331%
7. OLD BUSINESS: These are continuation of previous discussion during last meeting.
- a. Discussion and possible action re: Presentation of Board Policies and Procedures.
- b. Discussion and possible action re: Presentation of Financial Policies and Procedures.
- Chief Amezaga recommended tabling items 8 a. and 8 b. due to scheduling conflicts; Chief Amezaga and Ana Holman will present information at next meeting for review
  - Motion to table discussion and possible action for presentation of Board Policies and Financial Policies and Procedures for the next meeting made by Dora Madrid, second by David Valenzuela
  - Motion passed unanimously by verbal vote
- c. Discussion and possible action re: City of Nogales Annexation effort
- Chief Amezaga noted City of Nogales has not filed anything officially however, a consulting firm has been hired. Committee plans to gather information to make presentation to residents. David Valenzuela noted the people he has spoken with from Meadow Hills, Chula Vista and Firestone are not in favor of annexation.
8. NEW BUSINESS
- a. Discussion and possible action re: Approval of financial report as of February 2022.
- Motion to approve the financial report presented as of February 2022 made by Dora Madrid, second by David Valenzuela
  - Motion passed unanimously by verbal vote
- b. Discussion and possible action re: Election of Chair and Clerk of the Board for one-year term
- Motion to have the term continued of the Board Chairman, Armando Castillo; Board Clerk, Dora Madrid and Board Member, David Valenzuela made by Dora Madrid, second by David Valenzuela
  - Motion passed unanimously by verbal vote



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- c. Discussion and possible action re: Change of bi-monthly Board meeting from the second Thursday of the month to the third Thursday of the month
  - Motion to change the bi-monthly Board meeting from the second Thursday of the month to the third Thursday of the month made by Dora Madrid, second by David Valenzuela
  - Motion passed unanimously by verbal vote
- 9. FUTURE MEETING AGENDA ITEMS
  - Ana Holman noted the next scheduled meeting for May 19<sup>th</sup>, 2022 would need to be changed due to graduation.
  - May meeting changed to May 12, 2022 at 5:30 p.m.
  - Armando Castillo noted he received a call from Alonzo and would like to have a teleconference call Friday, March 18<sup>th</sup> for clarification of account.
- 10. ADJOURNMENT
  - Motion to adjourn made by Dora Madrid, second by David Valenzuela
  - Motion passed unanimously by verbal vote
  - Meeting adjourned at 6:48 p.m.

**Dated this** 12<sup>th</sup> **day of** May, **2022.**

**Nogales Suburban Fire District Board**  
**Dora Madrid,** *Dora Madrid* **Clerk of the Board**

