



MEETING MINUTES

The Fire Board of the Rio Rico Medical and Fire District (RRMFD) met in regular session on Wednesday, March 29, 2023 at 5:30 p.m. The meeting was held at Rio Rico Medical and Fire District administrative office, 822 Pendleton Drive, Rio Rico, AZ.

1. CALL MEETING TO ORDER

- Meeting is being recorded
- Meeting called to order at 5:30 p.m. by Brad Beach

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF BOARD MEMBERS

- Present: Brad Beach, Frank Bejarano, Michael Carlson, Dean Davis and Dora Urias

4. CALL TO THE PUBLIC

- None

5. CONSENT AGENDA

a. Approval of minutes

i. Regular Session of February 22, 2023.

- Motion to approve the Regular Session minutes of February 23, 2023 made by Michael Carlson second by Frank Bejarano.
- Motion passed unanimously by verbal vote

6. REPORTS AND CORRESPONDENCE:

a. Correspondence

- None

b. Fire Chief's report

i. Emergency calls summary:

- Total Calls: 261 104 IFTS Fires 8 EMS/911 87 Other 62
- Mutual Aid Given: 24 NFD 8; NSFD 7; Patagonia 2; Sonoita 1; Tubac 6
- Mutual Aid Received: 5 Tubac
- Tracking ALS and BLS – issues with report writing for accuracy of type of call

ii. Operational

1. Equipment, vehicle, station

- Planters at front entrance of Station 3
- Chief Amezaga's truck repaired and painted from storm damage
- UTV outfitted with pump to spray for weeds
- Audio/Video at Station 2 functional and working – additional suggestion for two more TV Screens. Training room 1 did not receive the high def projector – quote received to upgrade
- Apparatus Report submitted by Frank Granados

2. Training

- DO Class - class being completed in April with testing process to fill open positions
- Active Attack Integrated Response Train the Trainer course attended by Jeremy Carrillo and Adriane Demotica (Lead)
- Vector Solutions Workshop attended by DC Urbanski and BC Renteria
- Ventilator Training presented by AirMethods LifeNet 6 to all paramedics
- MCS 2 Vehicle Fire Training
- MIS 3 Personal Protective Equipment – challenge amongst crews for fastest time
- Vector Solution online training for crews
- CE Opportunities: Stroke for EMS
 - Psychiatric Emergencies
 - EMS Pediatric Disaster Training
 - Base Hospitals: Airway Management I: Oxygen & Ventilation
 - Airway II: Advanced ventilation and EtCO₂ Utilization
 - Stroke for EMS
- Trailer Operations and UTV/ATV Safety Class for Wildland
- Wildfire Refresher RT-130
- Opioid Overdose Awareness & Narcan Administration Training. Narcan now available over the counter
- Binder Lift demo and evaluation – received very good reviews
- AZCHER Conference – BC Renteria attended
- BK2 and ImAGE Trend EPCR Configuration Meetings

3. Operations

- Brush fire – Patagonia Lake Area (RRMFD; Patagonia; State called in Sonoita and Mark South)
- Shed fire – barbecue ashes dumped

4. Personnel

- Captain Sheldon's 40th Birthday celebration
- Board Member Pictures and Bios hung in hallway
- Academy Class: Basic Wildland
 - Introduction to the Fire Service and Firefighter Safety
 - Portable Fire Extinguishers
 - Classroom Etiquette
 - Ropes and Knots
- Dean Davis asked if there will be an after action report from the HazMat spill in Tucson
- Grant received for cancer testing of all firefighters 40 and over

c. Fire Marshal Report

- NFIRS good through February 2023
- Attended 8 webinars/trainings
- No burn permits issued during March 2023
- 7 Plan reviews/inspections
- 13 Fire related calls (includes smoke alarm calls and gas leaks)
- Community Events: Color Run at Desert Shadow School
 - Dr. Seuss Read Across America at Calabasas School

Resource Night at Rio Rico High School

Rio Rico High School Boys Volleyball will be holding a car wash at Station
1 April 1

- Love's Travel Center – moving along. Will have restaurants and a tire center for large trucks

d. Fire Board Member Report

- Michael Carlson attended the PSPRS annual members conference with three board members; return % may decrease which could impact the unfunded liability. Has not received the model as of yet.
- Brad Beach noted attending the NSFD Public Meeting and Board Meeting; Louie Chaboya, Chief Amezaga and Chief Parra have been doing groundwork to get petitions signed for annexing the 135 properties within the NSFD boundaries which are not legally part of NSFD. Michael Carlson noted property owners with mortgages within the areas not legally part of NSFD may not have insurance coverage and may lead to a breach of covenant with the mortgage company. Need 19 signatures, obtained 7 and have sent letters and contacted individuals regarding signing petitions.

e. Financial Report

i. Presentation of Financial Reports up to February 28, 2023

- Reports presented remotely by Ana Holman
- Bond funds received March 16, 2023
- Miscellaneous Fees income includes the refund from Az Works for the academy tuition
- FDAT Tax for fiscal year 2022-2023 for NSFD reduced by \$20,000
- NSFD Carry over amount is \$107,000s for tuition
- Capital replacement account had the purchase of two ambulances which will now be covered by the bond
- Ana noted she attended a conference presented by PWW (nationwide ambulance legal team). In 2018 Congress created a committee to review the medicare data and reimbursement amount. Congress has selected providers nationwide of which RRMFD was chosen for submission of data cost collection for fiscal year 2023-2024. Hoping data collection will help adjust fees and payment for services.

7. OLD BUSINESS

- a. Discussion, review and update re: Issuance and sale of general obligations bonds of the district
- i. This is a continuation of previous discussion related to Bond Sales Issuance
- Chief Amezaga noted as stated by Ana Holman, bond funds have been received and is now available.
 - Soil boaring has been scheduled; Liberty Water has been contacted regarding connection with the existing lines
- b. Discussion, review and update re: Expansion of RRMFD CON Ambulance Boundaries
- i. This is a continuation of previous discussion related to the Expansion of RRMFD CON Ambulance Boundaries
- Have met with attorney; met with Chief Guerrero of Tubac regarding continuation of expansion; waiting on letter from Tubac Board allowing expansion.

8. NEW BUSINESS

- a. Discussion and possible action re: Approval of financial reports for February 2023.
- Motion to approve financial reports from February 2023 made by Michael Carlson, second by Dora Urias
 - Motion passed unanimously by verbal vote

- b. Discussion and possible action re: Approval and adoption of updated HR Policy Guidelines Manual
 - Michael Carlson noted all policies were to be reviewed every year which was changed to every two years and have a policy come up every six months for review. Noted Chief Amezaga has identified some changes that need to be made based on some current events as well as a couple of items in there that everyone reading it may not be as clear on so Chief Amezaga will probably come back to us in a couple of months to make some revisions, very few and very easy.
 - Motion to approve and adopt the updated HR Policy Guidelines Manual as it is written today, understanding that future amendments will be handled as appropriate made by Michael Carlson, second by Dean Davis.
 - Motion passed unanimously by verbal vote
- c. Discussion and possible action re: Approval for purchase and installation of a BlueStar Power System Industrial Indoor Generator for Station 1 as presented by Chief Amezaga
 - Blue Star is the company GenTech is the generator; Station 1 generator is old and not adequate. New generator would run on natural gas. April Blue Star will have a 5-10% increase on prices; approximate cost \$40,000; prefer to order now and come back to board with full costs next month.
 - Motion to approve request from Gen Tech for the generator for an amount not to exceed \$44,000 understanding that the installation bids will come later and be an additional cost made by Michael Carlson, second by Dora Urias
 - Motion passed unanimously by verbal vote

9. FUTURE MEETING AGENDA ITEMS

- a. Next Board Meeting April 26, 2023 5:30 p.m.
 - Chief's assessment
 - Request for font to be larger on Agendas

10. ADJOURNMENT

- Motion to adjourn made by Brad Beach, second by Michael Carlson
- Motion passed unanimously by verbal vote
- Meeting adjourned at 6:49 p.m.

Dated this 31st day of May, 2023.

Rio Rico Medical & Fire District Elected Official

Dora Urias, Dora Urias Clerk of the Board