



Rio Rico Medical & Fire District

822 Pendleton Dr. • Rio Rico • Arizona • 85648
(520) 281-8421 • Fax (520) 281-7670 • www.rioricomedicalandfire.org



NOGALES SUBURBAN FIRE DISTRICT HAS ENTERED AN INTERGOVERNMENTAL AGREEMENT WITH RIO RICO MEDICAL AND FIRE DISTRICT TO PROVIDE OPERATIONS AND MANAGEMENT SERVICES.

MEETING MINUTES

The Fire Board of the Nogales Suburban Fire District met in regular session on May 18, 2023 at 5:30 p.m. The meeting was held at Nogales Suburban Fire District station #2, 80 Old Tucson Rd., Nogales, AZ.

1. CALL MEETING TO ORDER
 - Meeting is being recorded
 - Meeting called to order by Armando Castillo at 5:39 p.m.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF BOARD MEMBERS
 - Present: Armando Castillo and Dora Madrid
 - Absent: David Valenzuela
4. CALL TO THE PUBLIC
 - None
5. CONSENT AGENDA
 - a. Approval of minutes
 - i. Regular Session of March 16, 2023
 - Motion to approve the regular session meeting minutes of March 16th, 2023 made by Dora Madrid, second by Armando Castillo
 - Motion passed unanimously by verbal vote
6. REPORTS AND CORRESPONDENCE:
 - No correspondence
 - a. Fire Chief's report
 - i. Emergency calls summary
 - Total calls: 43 (busiest for the year) EMS 26 MVC 2 Fire 4 Others 11
 - ii. Operational
 1. Equipment, vehicle, station
 - Damaged ceiling tiles being changed out at both stations
 - Mold discovered at Station 2 in the kitchen sink area walls due to roof leakage; Roofs have been repaired
 2. Training
 - Numerous trainings offered and attended by personnel including driver operator; active shooter train the trainer; ventilator training; vehicle fire training; MIS-3; Trailer operations & UTV/ATV Safety training; wildfire refresher; blue card; binder lift; Confined space; Image Trend/EPCR, DACHARTE, Physio-Control, Handtevy; Opioid Overdose Awareness and Narcan administration, and Community Emergency Response Team (Cert) Training.



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- Louie Chaboya acknowledged the importance of the CERT training and will address the County Emergency Management for additional trainings
- 3. Operations
 - Academy students participated in Family Resource Night at RRHS; received a visit with Nogales Councilman Bonilla; received Basic Wildland Fire training; fire extinguisher training; ropes and knots training; structural search and rescue training; NREMT remediation class; Fire Hose training; hose operations and hose streams; passenger vehicle fire; technical rescue support and vehicle extrication skills
 - Employee appreciation luncheons being held for each shift May 22nd, 24th and 26th
- b. Fire Board Report
 - No report
- c. Financial Report
 - i. Presentation of Financial Reports up to April 2023.
 - Financial reports presented by Ana Holman
 - Small increase in property values for next fiscal year due to assessment value increase of 1.4723%
- 7. OLD BUSINESS: This is a continuation of previous discussion during last meeting.
 - a. None
- 8. NEW BUSINESS
 - a. Discussion and possible action re: Approval of financial report as of April 2023.
 - Motion to approve the financial report of April 2023 made by Dora Madrid, second by Armando Castillo
 - Motion passed unanimously by verbal vote
 - b. Discussion and possible action re: NSFD-RRMFD Intergovernmental Agreement term extension to June 30, 2024
 - Chief Amezaga noted the term of the current IGA ends June 30, 2023. Should the board wish to continue the IGA, Board approval required by both the NSFD and RRMFD boards
 - Motion for the extension of the Nogales Suburban and Rio Rico Intergovernmental Agreement to be extended to June 30, 2024 made by Dora Madrid, second by Armando Castillo
 - Motion passed unanimously by verbal vote
 - c. Discussion and possible action re: Presentation of the 2023-2024 Budget proposal and approval for publication.
 - Ana Holman presented the 2023-2024 Budget Proposal noting the Assessed Value tax at the 3.5% rate, the FDAT tax and interest income would result in \$396,567 in revenue. Expenses \$396,567, including personnel expense (\$325,799 - 85% of budget), administration expense, operational expense and lease expense
 - Same tax rate of 3.5% being proposed for RRMFD as well
 - Motion to accept the approval for publication of the Budget Proposal for 2023-2024 made by Dora Madrid, second by Armando Castillo
 - Motion passed unanimously by verbal vote



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- d. Discussion, review and possible action re: Adoption of Resolution #2023-4 accepting and authorizing the submission of all collected signatures to the Santa Cruz County Board of Supervisors amending the NSFD district boundaries to include certain properties within the Kino Springs area and adjacent to the boundaries of the district that have been paying taxes and received the fire protection services but not included on the legal description of the District boundaries pursuant to A.R.S. 48-262 (H).
 - Louie Chaboya reviewed the requirements and updated the Board stating the minimum number of signatures was exceeded, all documentation has been completed and ready for submission to the County Board of Supervisors
 - Motion of accepting and authorizing the submission of all collected signatures to the Santa Cruz County Board of Supervisors amending the Nogales Suburban district boundaries to include certain properties within the Kino Springs area and the adjacent boundaries of the district that have been paying taxes and have received the fire protection services but were not included in the legal description of the District boundaries pursuant to A.R.S. 48-262 (H) as an Adoption of Resolution made by Dora Madrid, second by Armando Castillo
 - Motion passed unanimously by verbal vote
- 9. FUTURE MEETING AGENDA ITEMS
 - a. Next Board Meeting July 20, 2023 5:30 p.m.
 - b. Chief Amezaga noted the Dispatch Channels for NSFD, Motorola products are outdated and will need to be replaced at an approximate cost of \$10,000 from the contingency fund
- 10. ADJOURNMENT
 - Motion to adjourn made by Armando Castillo, second by Dora Madrid
 - Motion passed unanimously by verbal vote
 - Meeting adjourned at 6:39 p.m.

Dated this 20 day of July, 2023.
Nogales Suburban Fire District Board

Dora Madrid, [Signature] Clerk of the Board

